

William E. Grady Career & Technical High School

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Tarah Montalbano, Principal

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Rosemarie Tartaglione

Assistant Principal

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February, 2016

Dear Parent and Students:

February 2, 2016 is the beginning of the spring term. We are working to make this spring semester a happy and safe term. However, at this time, we would like to remind all parents/students of the following school policies that are in affect and will be monitored.

- 1) The Department of Education has permitted students to bring their cell phones to school. Students are to keep their cell phone in their book bags. If a student's phone is seen or heard during school hours, it will be confiscated. The phone will be returned only to a registered parent or guardian. If a student's phone is confiscated a second time, the phone will be returned to the registered parent or guardian, but the student will lose the right to bring their phone to school for the remainder of the term. If a student loses their phone privilege and is caught with any phone, that student will be suspended. Any student who uses his/her cell phone in any way that violates the Chancellor's regulations will have their privileges suspended indefinitely. Students who refuse to hand in their phone will be suspended.
- 2) As a reminder, students are responsible for securing their cell phones throughout the day. Grady High School is not responsible for any lost or stolen cell phones.
- 3) Students are no longer permitted to store personal belongings in the gym lockers. This includes coats, jackets, hats, books, etc. Students are permitted to enter the locker room during their physical education classes only. Students are not permitted to ask staff members to open the locker room so they can retrieve their coats to leave the building at the end of the day.
- 4) A majority of students are on a 1 – 8 school day. This means the day begins at 8:10 and the day ends at 2:25. Students must swipe their ID cards to enter the building. Any student leaving the building at the end of 5th, 6th or 7th period must swipe their ID cards at the main entrance. If a student tries to leave earlier than their day ends will receive detention, EIC and parents will be contacted.
- 5) Students entering the gym, library and cafeteria will have to swipe their ID card. Any students trying to enter these areas and do not have lunch or a free period will receive detention.
- 6) Detention times have changed. If a student receives detention, they will be given a date/s to report. The days for detention are Wednesday – Friday from 2:30 – 3:45. Students that arrive after 2:45 will have their date rescheduled. Any student who misses two rescheduled days will receive a two day suspension.

All these policies are in affect for the safety and security of all our students and staff members. If you have any questions or concerns, please feel free to contact Mrs. Tartaglione at 718-332-5000 ext. 2420 or Mrs. Montalbano at 718-332-5000 ext. 1470.

Sincerely,

Rosemarie Tartaglione
Assistant Principal – Math, ELA, Foreign Language, Art & Security